

TECHNOLOGY CLASSES

@ THE LIBRARY

NOVEMBER 2016



Catawba County
Library System

Excel Basics

Wednesday, November 2 at 1 pm

Learn the basics of Excel, a spreadsheet program that lets you store, organize, and manipulate data. This class will show you how to insert text and basic functions like AutoSum and AutoFill to help you get started using this robust application.

Excel: Formulas and Functions

Thursday, November 3 at 4 pm

Formulas and functions are how to make Excel work for you. Learn how to create basic formulas or use already created functions to add numbers together, calculate a mortgage payment, or search for variables. Basic Excel skills required.

DIY Tuesday: Vinyl Monograms

Tuesday, November 8 at 6 pm

Design your own vinyl monogram using the Silhouette Curio Digital Cutter. Participants will learn the basics of Silhouette Design Studio and how to adjust fonts to create a custom monogrammed look. Vinyl monograms will be up to 6" by 6".

Excel: Sort and Filter

Thursday, November 10 at 3 pm

Learn how to organize your data by using the sort and filter options in Excel. Basic Excel skills required.

Windows 10 Tips and Tricks

Tuesday, November 15 at 1 pm

New to Windows 10? Learn tips and tricks that will help you get comfortable using the new interface. Learn how to customize the new Start Menu, how to access the Quick Access Menu, and how Cortana can give you directions or set reminders and much more.

Downloading Digital Books

Thursday, November 17 at 1 pm

Learn how to download eBooks and audio books from the North Carolina Digital Library onto your mobile device or laptop.

Tinkercad: Create A Totem Pole

Saturday, November 26 at 11 am

Create your own totem pole using Tinkercad, a free online computer aid design software (CAD). We'll explore basic shapes and how they can fit together to make a totem that we can print out on our 3D printer. Bring your imagination!

3-D Basics

Tuesday, November 29 at 6 pm

Learn the foundations of 3-D printing. Join us to find out what 3-D printing is, how it works, and where you can find resources to discover, create, and share 3-D printable files.

Technology Tutoring

Thursday, November 3 & 17

Call to book an hour long session with a librarian to learn new skills & solve your technology problems. You can learn anything from finding and printing recipes online, selling on eBay, or downloading movies and books using Hoopla.

Downloading Digital Books

Wednesday, November 9 at 1 pm

Learn how to download eBooks and audio books from the North Carolina Digital Library onto your mobile device or laptop.

BYOD: Bring Your Own Device

Saturday, November 12

Call the library to book an appointment to learn a new skill, speed up your device, or solve your technology problems.

Google Maps

Tuesday, November 22 at 5:30 pm

Going somewhere for the holidays? Learn how to use Google Maps to print your directions or send them to your phone.

Coffee and Tech: Online Shopping for the Outdoorsman

Wednesday, November 23 at 9:30 am

Do you have an outdoorsman or lady to buy for this Christmas? Just in time for Black Friday and Cyber Monday, we're offering a little workshop on how to find the best deals on outdoor gear online. We will show you some useful apps and how to use them together to make this holiday season one to remember. Bring your own device.

Introduction to Facebook

Friday, November 11 at 10 am and

Monday November 21 at 6:30 pm

Learn how to get started on Facebook, find old friends and make sure your account is secure.

Computer and Tablet Drop-In Sessions

Questions about your computer or E-reader? Drop-in for help. Or call to set up a one-on-one appointment anytime.

Computer Class Friday: Introduction to Excel

November 11 at 10 am

Learn the basics of Excel, a spreadsheet program that lets you store, organize, and manipulate data. This class will show you how to insert text and basic functions like AutoSum and AutoFill to help you get started using this robust application.

Computer Class Friday: Introduction to Publisher

November 18 at 10 am

Learn how to use this Microsoft Office tool to create things including flyers, posters and brochures.

Wireless Printing @ the Library

Wednesday, November 9 at 10 am

Learn how to print from your mobile device, laptop or even from home.

Google Maps

Wednesday, November 23 at 10 am

Do you hate stopping people on the street to ask for directions? Do you get turned around in new cities? Take a class on Google Maps and head in the right direction! We'll meet in Computer Lab.

CONOVER

MAIDEN

SHERRILLS FORD-TERRELL

SOUTHWEST

ST. STEPHENS

MAIN @ NEWTON

CLAREMONT